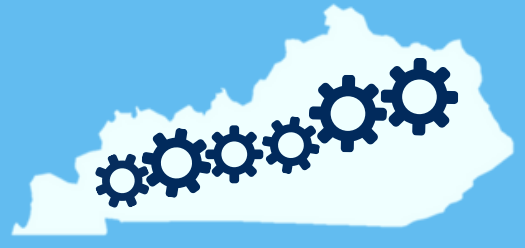


PUBLIC HEALTH WORKFORCE DEVELOPMENT

Recruit. Train. Retain.



Educational Assistance Handbook



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About the Educational Assistance Program



The goal of the Educational Assistance Program (EAP) is to recruit, train and retain the public health workforce through educational incentives.

This handbook contains information about the Kentucky Department for Public Health's (KDPH) Educational Assistance Program (EAP). This program supports public health employees' efforts to further their education in foundational public health areas by offering educational incentives through scholarships for tuition assistance and free professional development opportunities. KDPH has collaborated with several universities and professional organizations to provide these opportunities for public health employees.

University fact sheets are linked within this handbook for more information about each of the partnering universities, including the programs of study available. However, employees are not limited to applying for only university degree courses and programs. Professional development courses are also available. Please review the information in this handbook and visit [KDPH's Public Health University Collaboration website](#) to learn more about current professional development opportunities available through the EAP.

Funding for KDPH's EAP originated from the Centers for Disease Control and Prevention's COVID-19 Crisis Response Cooperative Agreement (CoAG). The CoAG supports efforts to recruit, train and retain a response-ready public health workforce. Additional funding to sustain the EAP will be obtained through federal grants that support workforce development initiatives.

View Educational Assistance Factsheet [Here](#)

Tuition Assistance Overview



Who is eligible?

- ⚙️ KDPH full-time merit, federally funded time-limited, and unclassified employees with approval.

Tuition Assistance

- ⚙️ Employees may qualify for up to five courses during the academic year.
- ⚙️ Tuition assistance is subject to availability of Department funds.
- ⚙️ If approved, KDPH will pay the university directly on behalf of the employee.
- ⚙️ Programs of study must focus on core public health or health equity areas.

Interested?

See page 5 for additional information

University Partners and Opportunities

Click on the University name to learn more about the school and its educational offerings.



[EASTERN KENTUCKY
UNIVERSITY](#)



[UNIVERSITY OF KENTUCKY](#)



[UNIVERSITY OF LOUISVILLE](#)



[WESTERN KENTUCKY
UNIVERSITY](#)

Interested?

Learn about the Tuition Assistance Program's **application** process:

Step 1

Review this handbook to learn more about partner universities and educational offerings. Additional information can be found in KDPH's Tuition Assistance Program Policy.

Step 3

Next, fill out the tuition assistance application for the Summer and/or Fall semester. KDPH Leadership Division/Commissioner level approval is required to be considered for tuition assistance.

Step 5

Employees accepted for the Tuition Assistance Program will be notified before classes begin.

Step 2

Click on this [LINK](#) to view tuition assistance availability for college coursework.

Step 4

Applications will be reviewed by a selection committee for approval. Tuition assistance is subject to availability of Department funds. More information or interviews may be requested of applicants.

PROFESSIONAL



DEVELOPMENT

Professional Development involves continuous education and career training for individuals within the workforce. It helps develop new skills and advance careers. Professional development can incorporate an array of training or educational opportunities that are relevant to a profession.

Professional Development helps. . .

- 1 Expand knowledge base
- 2 Boost confidence and credibility
- 3 Stay current on industry trends
- 4 Enhance skills
- 5 Increase job satisfaction
- 6 Aspire to greater leadership roles or career changes

Interested?

See page 7 for
additional
information

Interested?

Learn about the **Professional Development** enrollment process:

Step 1

For a list of professional development opportunities and descriptions, visit the [Professional Development Fact Sheet](#). Courses are offered in collaboration with universities and professional organizations and provide opportunities to earn certifications.

Step 3

Nominated employees will receive further instructions to enroll for the course.

Step 2

Most opportunities require a supervisor's nomination. Notifications of open enrollment for training opportunities are sent to KDPH Leadership as available.



Questions?

Reach out!



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Kentucky Public Health
Prevent. Promote. Protect.

