PhD Health Services Research (HSR) Admissions Checklist

☐ Online Application
   o Visit SOPHAS.org and select “Apply”
   o **Fee Waivers** - SOPHAS offers a Fee Assistance Program to qualified applicants on a first-come, first-served basis. Call 617-612-2090 to learn more.

☐ Official Transcripts
   o Submit official transcripts from all previously attended undergraduate and graduate institutions directly through SOPHAS.
   o A minimum cumulative graduate GPA of 3.0 required.

☐ SOPHAS Evaluations/Recommendations
   o A minimum of three (3) recommendations are loaded directly to SOPHAS by your recommenders. Load their contact information in SOPHAS and they will be sent an evaluation questionnaire electronically; they will complete the questionnaire and upload the letters of recommendation. At least one (1) of the evaluations must be from a faculty member who taught or supervised the applicant.

☐ Professional Resume/CV
   o Highlight professional experience, academic accomplishments, publications, and other areas that will showcase your overall competitiveness for the PhD HSR program.

☐ Pre-requisites
   o Master’s degree in a related field (e.g., public health, public administration and policy, health care administration, sociology, economics, or biostatistics) or an advanced clinical practice degree (e.g., PharmD, MD, PA, or NP degree).

☐ International Applicants
   o All foreign transcripts must be evaluated by the World Education Services (WES.org) and submitted directly to SOPHAS.
   o All applicants whose native language is not English will be asked to self-report one of these scores on the application: TOELF/IELTS English Proficiency Tests. Admission decisions may be based in part on unofficial scores, but official scores are required prior to full admitted status.
     - Learn more at https://gradschool.uky.edu/test-scores.

Application Deadlines

☐ Final application deadline for all applicants: **February 1**

*Direct all questions or inquiries to ukcph@uky.edu.*